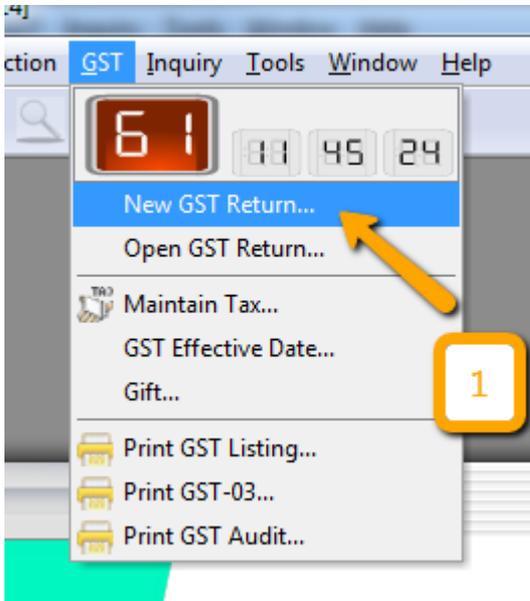


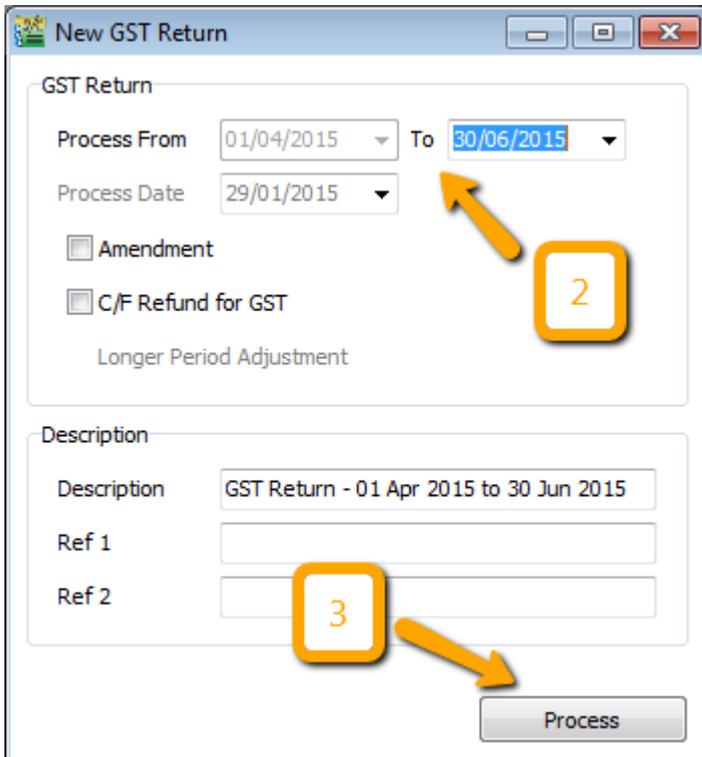
GST 03

Business with annual turnover exceeding RM5 million = Monthly submission of GST return

Business with annual turnover below RM5 million= Quarterly (every 3 months) submission of GST return



1) Under GST, click on New GST Return



2) System will auto capture your submission period.

3) When you have set your dates, click on 'Process' and system will generate your GST-03 form.

Open GST Return

Status	Date From	Date To	Description	Σ Output Tax	Σ Input Tax	GST Amount Payable	
	01/04/2015	30/06/2015	GST Return - 01 Ap...	40.20	1,333.20	<i>Claimable:</i> 1,293.00	GST-03

Count = 1 40.20 1,333.20 (1,293.00)

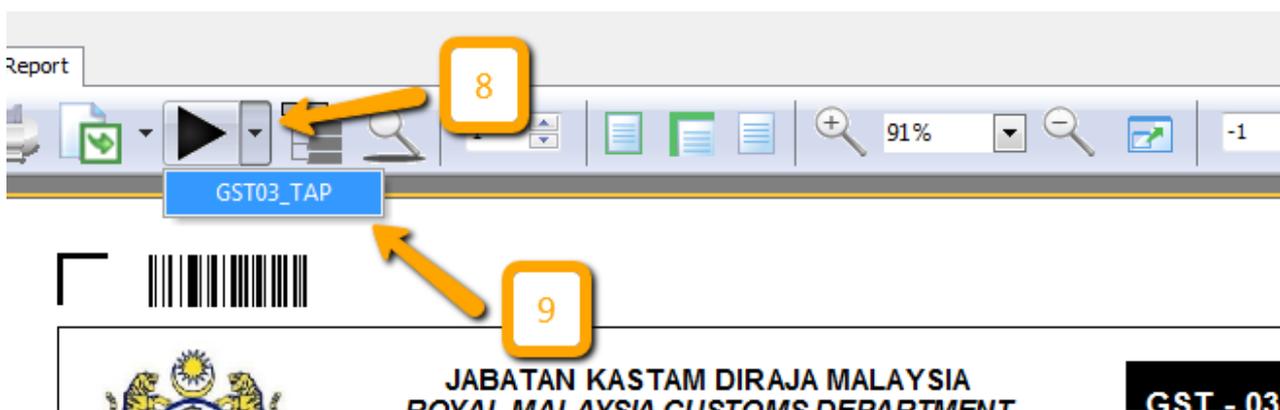
[New GST Return](#)

- 4) Total Output tax
- 5) Total Input Tax
- 6) Total Payable or Claimable
- 7) Click to preview your GST – 03 Form

For detailed breakdown on the GST-03 form, you may also visit Custom's page at :

http://www.customs.gov.my/ms/pg/pg_form/Panduan%20Mengisi%20Borang%20GST03%20kemaskini%2018%20Nov%202013.pdf

To generate your text file for E-Submission, click on the 3rd button on your top left.



- 8) Click on the down arrow
- 9) Click on GST03_TAP to

Choose where you would like to save your Text File generated. This file can be submitted electronically to the Kastam TAP website. You will receive your claim in 14 days.

You may also export and print it and submit to Kastam manually, and you will receive your claim in 28 days.